

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
SEPTEMBER 10, 2025
BUSINESS MEETING MINUTES

The Hanover Township Board of Commissioners conducted a public meeting on September 10, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, PA 18706. The Chairman called the meeting to order at 6:10 pm.

Present: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis, Commissioners: Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, and Ronald Krushnowski

STATEMENT FROM THE BOARD

In commemoration of the anniversary of September 11, 2001, we remember those that lost their lives, those that aided and those heroes who continue to defend our freedoms. God Bless America. Please join us in a moment of silence in memory of September 11, 2001.

PRESENTATION OF THE 2026 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE POLICE AND NON-UNIFORMED PENSION PLANS

Township Manager Guesto announced as the Chief Administrator of both the Hanover Township Police Pension Plan and the Non-Uniform Pension Plan, I presents the following MMO(s) for 2026 to the Board of Commissioners as required under the provisions of Act 205. Based on actuarial valuation reports received and prepared by AFG Pension Administration the values are:

Police Pension Plan 2026 MMO.....	\$399,793.00
Non-Uniform Pension Plan 2026 MMO.....	\$194,411.00

This satisfies informing the governing body of the municipality of both plans expected financial obligations for the coming year.

SECRETARY'S REPORT

Motion by Lewis secc. by Bowers that the Secretary's Report for the month of August 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on August 13, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis secc. by Bowers that the Manager's Report for the month of August 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis secc. by Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of August 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

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MINUTES OF MEETING OF AUGUST 13, 2025

Motion by Lewis secc. by Bowers that the minutes of the meeting of August 13, 2025, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

LIST OF BILLS

Motion by Lewis secc. by Bowers that the list of bills for August 2025 be ratified and approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis secc. by Bowers that the communications for the month of August 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis secc. by Bowers that the Treasurer's Report for the month of July 2025 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis secc. by Bowers that Nicholas Havey, Daniel Fuller, Dylan Mislivets and Aiden Geisinger be hired as temporary laborers in the Public Works Department effective September 11, 2025, to October 8, 2025, at a rate of \$17.50 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc. by Bowers that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky, Ray Masher and Jared Baucum be hired as temporary, as needed, drivers in the Hanover Township Fire Department Headquarters effective September 11, 2025 to October 8, 2025, at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

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HIRING OF SEASONAL LABORERS

Motion by Lewis secc. by Bowers that Dylan Martinez be hired as a temporary laborer in the Public Works Department and Alicia Orzechowski be hired as a temporary intern in the Administration Area effective September 11, 2025 to October 8, 2025, at a rate of \$16.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

MEMORANDUM OF AGREEMENT – AFSCME DISTRICT COUNCIL 87

Motion by Lewis secc. by Bowers to approve the Memorandum of Agreement, as requested by the AFSCME District Council 87, to increase the Mechanic classification by \$2.00 per hour effective September 1, 2025. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

REIMBURSEMENT FOR TRAINING

Motion by Lewis secc. by Bowers move to approve the reimbursement for EMT Training for employee Ryan Kairo to the Hanover Area Fire District in the amount of \$854.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

INVOICES – VERDANTAS ENGINEERING

Motion by Lewis secc. by Bowers to authorize the payment of Township Engineer Verdantas (AKA Borton Lawson) invoices for the month of August for various projects in the amount of \$5,785.88. These will be paid through various funds and grants including from the Sewer Fee, Liquid Fuels and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis secc. by Bowers to approve Invoice No. H25007 in the amount of \$101,598.55 to BHW Inspections, LLC for plan examinations on projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

PURCHASE – NEW FIRE DEPARTMENT COMMAND TRUCK

Motion by Lewis secc. by Bowers move to approve the purchase from Bonner Chevrolet COSTARS contract #026-E22-202 a 2025 Silverado with upfit as the Fire Department Command Truck in the amount of \$88,115.00 from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

INVOICE – JOHN P. HALLIDAY TRUCKING INC.

Motion by Lewis secc. by Bowers to approve the invoice from John P. Halliday Trucking Inc. for asphalt and equipment hauling for the paving of Park Street in the amount of \$11,396.25 from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 020-2025 – LUZERNE COUNTY HAZARD MITIGATION PLAN

Motion by Lewis secc. by Bowers to approve Resolution No. 020-2025 authorizing the adoption of the Luzerne County 2025 Hazard Mitigation Plan Update as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 021-2025 – AUTHORIZING EMERGENCY SEWER WORK

Motion by Lewis secc. by Bowers to approve Resolution No. 021-2025 authorizing emergency sewer work from RLE Enterprises INC. in the amount of \$14,750.00 as presented. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

INVOICE – RLE ENTERPRISES INC.

Motion by Lewis secc. by Bowers to approve the invoice from RLE Enterprises for emergency sewer work in the amount of \$14,750.00 from the Sewer Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 022-2025 – LOCAL SHARE ACCOUNT GRANT APPLICATION

Motion by Lewis secc. by Bowers to approve Resolution No. 022-2025 authorizing the application of a Local Share Account Grant Application from Hanover Township in the amount of \$200,000.00 for the Lower South Valley COG Fueling Station and Equipment Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 023-2025 – LOCAL SHARE ACCOUNT GRANT APPLICATION

Motion by Lewis secc. by Bowers to approve Resolution No. 023-2025 authorizing the application of a Local Share Account Grant Application from Hanover Township in the amount of \$150,00.00 for the AMVETS Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 024-2025 – LOCAL SHARE ACCOUNT GRANT APPLICATION

Motion by Lewis secc. by Bowers to approve Resolution No. 024-2025 authorizing the application of a Local Share Account Grant Application from Hanover Township in the amount of \$130,000.00 for the Mini Hawk Project . On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 025-2025 – STATEWIDE LOCAL SHARE ACCOUNT GRANT APPLICATION

Motion by Lewis secc. by Bowers to approve Resolution No. 025-2025 authorizing the application of a Statewide Local Share Account Grant Application from Hanover Township in the amount of \$250,000.00 for the Hanover Area School District Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

RESOLUTION NO. 026-2025 – STATEWIDE LOCAL SHARE ACCOUNT GRANT APPLICATION

Motion by Lewis secc. by Bowers to approve Resolution No. 026-2025 authorizing the application of a Statewide Local Share Account Grant Application from Hanover Township in the amount of \$150,000.00 for the B’Nai B’Rith Cemetery Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – WINTER MAINTENANCE AGREEMENT

Motion by Lewis secc. by Bowers to approve the winter maintenance agreement between PennDOT and Hanover Township in the amount of \$11,339.51 for St. Mary’s Road and a portion of South Main Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – APPLICATION FOR PUBLIC FIRE HYDRANT SERVICE

Motion by Lewis secc. by Bowers to approve the application from Hanover Township to the Pennsylvania American Water Company for 2 fire hydrants to be locate on Jay Circle for Durkee Farms Development with final review by the Fire Chief. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – TAX REFUND

Motion by Lewis secc. by Bowers to approve, upon the request of the Tax Collector, a tax refund for 29 South Regent Street in the amount of \$315.85. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – CHANGE ORDER 2025 COG MILLING PROJECT

Motion by Lewis secc. by Bowers to approve Change Order No. 1 from M&J Excavating for the milling of Loomis Park Road and drainage work on Simon Block in the amount of \$15,000.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

EXTENDING THE TOWNSHIP'S TOWING SERVICES

Motion by Lewis secc. by Bowers to extend the Township's towing services with Ayers Towing for a period of one (1) year as specified in Section III (Specifications/Description) – Subsection "O". On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

TANYA DRIVE PAVING PROJECT

Motion by Lewis secc. by Bowers that based upon the review by the Township Engineer that Pennsy Supply be awarded the Tanya Drive Paving Project with the lowest bid of \$272,856.50. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

E. NEWPORT STREET PIPE REPLACEMENT PROJECT

Motion by Lewis secc. by Bowers that based upon the review by the Township Engineer that Joey's Landcare, LLC be awarded the E. Newport Street Pipe Replacement Project with the lowest bid of \$26,535.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

APPROVAL – STREET LINE PAINTING

Motion by Lewis secc. by Bowers that based upon the recommendation by the Township Engineer to approve the proposal from RoadSafe for various style pavement markings on Lyndwood, Main, Lee Park, Division and South Main Street in the amount of \$9,418.00. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

ADJOURN

Motion by Lewis secc. by Bowers move to adjourn the meeting at 6:26 PM On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED.

Jennifer Dukes
Township Secretary